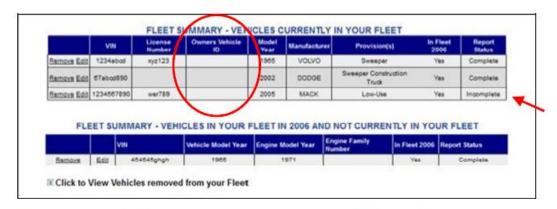
## **Instructions and Cautions:**

TRUCRS Website (to report): http://www.arb.ca.gov/msprog/onrdiesel/reportinginfo.htm

- 1. Records submitted for trucks that were added to the fleet after 2006 without vehicle ID's cause errors in processing the fleet report (summary), see example below.
- All vehicle ID's must match between calculator and summary (i.e., there's a
  different number of trucks on Fleet Summary and Fleet Calculator, the applicant
  used different IDs on the Fleet Summary and Fleet Calculator, IDs are blank on
  one document).
- 3. Report all trucks on Fleet Summary, including any that are sold, retired or participating in incentive programs.
- 4. Both the Fleet Calculator and the Fleet Summary must be submitted. As much as

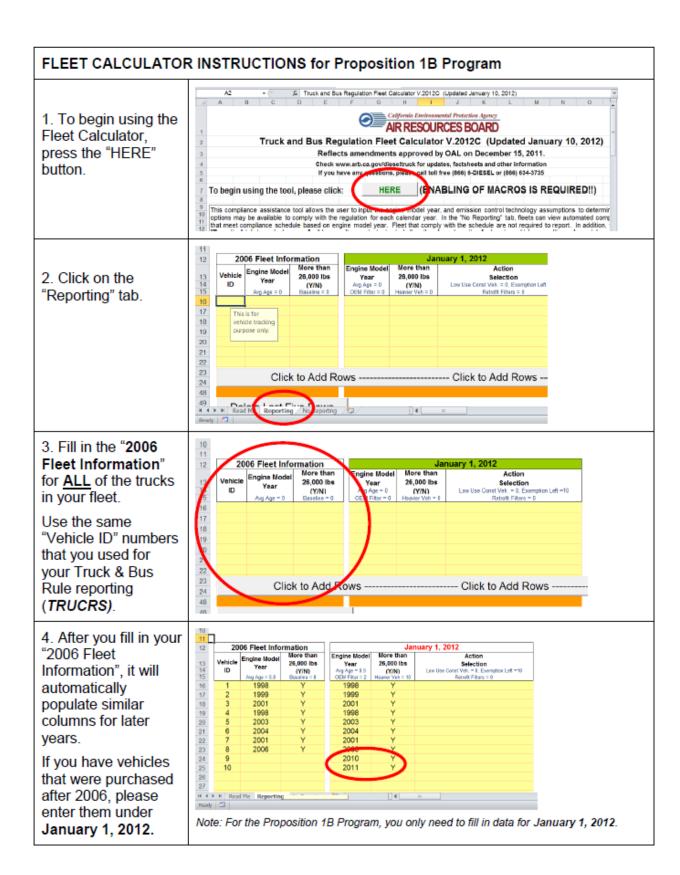
Example of incorrect "Fleet Summary Page" printout from TRUCRS website

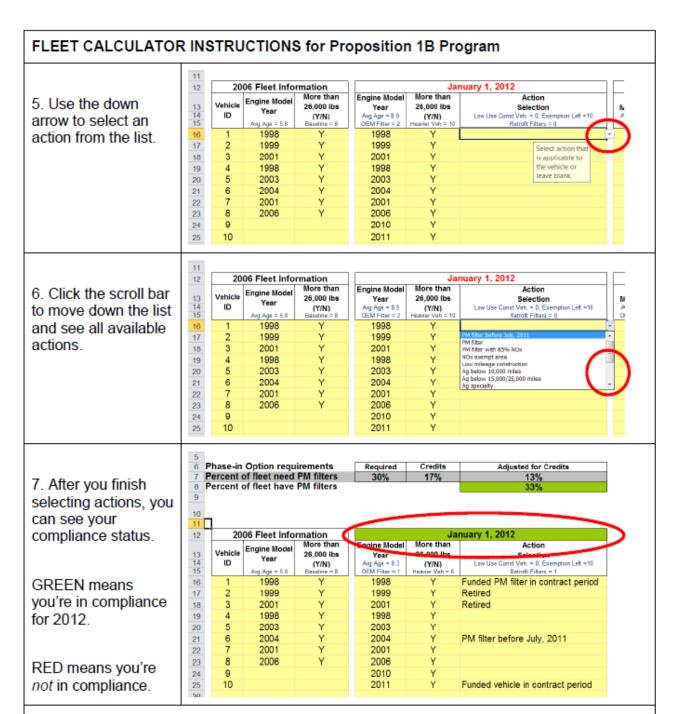


Must have Vehicle ID that matches the Vehicle ID on the Fleet Calculator.

"Report Status" must be "Complete".

possible, try to send both in one submission to CARB or contact CARB with questions.





- Save the Excel file with your company name (e.g. ABCTruckingFleetCalculator.xls).
- 9. **E-Mail** the Fleet Calculator file and your Fleet Summary Page to <a href="mailto:gmbond@arb.ca.gov">gmbond@arb.ca.gov</a> with the subject line: "Compliance Check for (your company name)".

You can also submit it by FAX (916) 327-5621 (include a cover sheet with "Compliance Check for (your company name)".

Or, Mail to: Air Resources Board, Prop. 1B Program, 6<sup>th</sup> Floor, Attn: Heather Jackson 1001 I Street, P.O. Box 2815 Sacramento, CA 95812

## **Prop. 1B Compliance Checks: Helpful Hints for Applicants**

Some common issues which delay completion of the compliance check are addressed below. In many cases, CARB must request additional information from applicants which means it may take much longer for CARB to notify Air Districts that a compliance check is complete.

Before you submit your compliance check, please review the following items.

1. You must submit <u>TWO</u> items – a Fleet Calculator AND a Fleet Summary from TRUCRS.

## 2. FLEET CALCULATOR:

- a. Use the tab that says "REPORTING".
- b. Assign Vehicle IDs to ALL trucks.
- c. Enter all Vehicle IDs under the "Vehicle ID" column even if the truck was added to your fleet <u>after</u> 2006.
- d. Make sure the Vehicle IDs match the Owners Vehicle ID on the Fleet Summary from TRUCRS.
- e. <u>NOTE: If the Fleet Calculator shows you are NOT in compliance</u>, please contact the Truck & Bus Rule staff to see if you've filled it out correctly or to obtain assistance with selecting appropriate compliance options.

## 3. FLEET SUMMARY from TRUCRS:

- a. Assign an Owners Vehicle ID to ALL trucks.
- b. Make sure the Owners Vehicle IDs match the Vehicle IDs on the Fleet Calculator.
- c. Make sure that the "Report Status" (last column on the right) is visible (i.e. not cut off) in the PDF file that you submit.
- d. The "Report Status" must be "Complete" for all trucks.
- e. Remember, the Truck & Bus Rule has a TRUCRS reporting deadline of March 30, 2012, if you want to use the rule's phase-in option which is more flexible.
- 4. SOLD/RETIRED TRUCKS: Let us know if you have sold or retired a truck that was on your original list of Prop. 1B trucks.
- 5. If you have questions about Truck & Bus Rule reporting, visit the website (http://www.arb.ca.gov/msprog/onrdiesel/reportinginfo.htm) or send an email to 8666diesel@arb.ca.gov, phone: 1-866-6DIESEL (866-634-3735).